

111

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY**

For: Janis Levart Barquist
Branch/Section: Labor Relations
Type of Work: Judge Pro Tem for Superior Court
Number of hours per week/month: Approximately 2 times per month

Date of Request: Thursday, August 06, 2015
Title: Deputy City Attorney

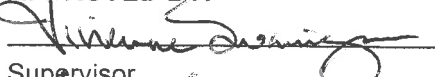
Start Date: I've been doing this throughout my City Attorney employment. Presumably, the start day is today, and the end date would be next year, when I file my next Approval Form.
End Date: Next August. **8-6-2015** **8-6-2016**

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

- | | Yes | No |
|---|--------------------------|-------------------------------------|
| 1. Whether the payment or the services for which the payment would be received creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Whether the payment or services for which the payment would be received involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject, directly or indirectly, to the control, inspection, review, audit or enforcement of any other official of his or her agency; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. I always recuse myself from cases that involve the City. It's never been a problem. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Are any issues of municipal law involved? If so, describe: Deciding cases as a Judge Pro Tempore. Occasionally there are issues of City law, but its never posed a problem. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: Deciding cases as a Judge Pro Tempore. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 9. Will you receive any remuneration for your employment? If so, list the approximate amount: No remuneration. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

APPROVED BY:



Supervisor



Chief Deputy

Date: **8/20/15**

Date: **8/25/15**



Branch Chief

Date: **8/25/15**

Date:

~~Chief Financial Officer~~

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.9 B 1 This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action, which would have a direct material financial effect on that person, or a lobbyist, lobbying firm, or lobbyist employer who seeks to influence decisions of the City Attorney. This definition is broader for those individuals that are defined as a "high level official."

✓ *dm*

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY**

Name: CAMILLO CRUZ

Date of Request: 7/27/15

City Attorney Branch/Section: CRIMINAL / CSI

Outside Title/Position: Sole Proprietor

Outside Employer Name and Address:

Number of hours per week: 5-10

Camillo Cruz Photography
358 Husem Dr., L.A., 90065

Outside Work Schedule days/times: 7 days, AFTER

Phone Number: [REDACTED]

Type of Work: CREATIVE / FINE ARTIST

Start and End Date: 1/2009 / ongoing

*business
hours
AT
city hall
after
5:00
p.m.)*

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

1. Whether the payment or the services for which the payment would be received creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;
2. Whether the payment or services for which the payment would be received involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;
3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject, directly or indirectly, to the control, inspection, review, audit or enforcement of any other official of his or her agency;
5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.
7. Are any issues of municipal law involved? If so, describe: _____
8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

Yes No

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9. Will you receive any remuneration for your employment? If so, list the approximate amount:

☒ ☐

only from sales of ART, which is highly sporadic.

APPROVED BY: I do not earn more than \$500 per year.

Supervisor

Date: _____

Branch Chief

Date: 7/27/2015

Chief of Staff

Deek Kapur

Date: 7/30/15

3871

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.9 B 1 This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, or a lobbyist, lobbying firm, or lobbyist employer who seeks to influence decisions of the City Attorney. This definition is broader for those individuals that are defined as a "high level official."

VAM

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
SUPPORT STAFF**

Name: Ashley Escobedo Date of Request: 10/23/15
City Attorney Branch/Section: Civil Appellate Outside Title/Position: Notary
Outside Employer Name and Address: Self Employed: [REDACTED] Number of hours per week: Varies
Bellflower, CA 90706 Outside Work Schedule days/times: Varies
Type of Work: Independent Notary Phone Number: [REDACTED]
Start and End Date: 10/23/15 / 10/23/16

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

- | | Yes | No |
|---|-------------------------------------|-------------------------------------|
| 1. Whether the payment or the services for which the payment would be received creates the appearance of or involves actual use of employment or the time, facilities, equipment or supplies of the employee's agency, for private gain; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2. Whether the payment or services for which the payment would be received involves the acceptance by the employee of any money or other consideration from anyone other than his or her agency for the performance an act which the employee, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City employee; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3. Whether the City employee is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an employee capacity which may later be subject, directly or indirectly, to the control, inspection, review, audit or enforcement of any other employee of his or her agency; | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 5. Whether the services involve such time demands that would render the employee's performance of his or her City duties less efficient. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the employee's services to the City. | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7. Will you receive any remuneration for your employment? If so, list the approximate amount:
<u>Varies, est. \$50-100 per year.</u> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

APPROVED BY:

Amy Stein Date: 10-23-15 [Signature] Date: 10-23-15
Supervisor Branch Chief
[Signature] Date: 10/23/15
Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.9 B 1 This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, or a lobbyist, lobbying firm, or lobbyist employer who seeks to influence decisions of the City Attorney. This definition is broader for those individuals that are defined as a "high level official."

#3602

JAM

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
SUPPORT STAFF**

Name: Ashley Escobedo Date of Request: 10/23/15
City Attorney Branch/Section: Civil Appellate Outside Title/Position: Health Consultant
Outside Employer Name and Address: Number of hours per week: Varies
Independent Consultant: [REDACTED] Outside Work Schedule days/times: Varies
Arbonne International Bellflower, CA 90706 Phone Number: [REDACTED]
Type of Work: Health Consulting Start and End Date: 10/23/15 / 10/23/16

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Yes No

1. Whether the payment or the services for which the payment would be received creates the appearance of or involves actual use of employment or the time, facilities, equipment or supplies of the employee's agency, for private gain; ☐ Yes ☒ No

2. Whether the payment or services for which the payment would be received involves the acceptance by the employee of any money or other consideration from anyone other than his or her agency for the performance an act which the employee, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City employee; ☐ Yes ☒ No

3. Whether the City employee is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; ☐ Yes ☒ No

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an employee capacity which may later be subject, directly or indirectly, to the control, inspection, review, audit or enforcement of any other employee of his or her agency; ☐ Yes ☒ No

5. Whether the services involve such time demands that would render the employee's performance of his or her City duties less efficient. ☐ Yes ☒ No

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the employee's services to the City. ☐ Yes ☒ No

7. Will you receive any remuneration for your employment? If so, list the approximate amount: ☒ Yes ☐ No

Amount will vary depending on too many factors to predict amount.
Work is not guaranteed.

APPROVED BY:

[Signature]
Supervisor

Date: 10-23-15

[Signature]
Branch Chief

Date: 10-23-15

[Signature]
Chief of Staff

Date: 10-23-15

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.9 B 1 This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, or a lobbyist, lobbying firm, or lobbyist employer who seeks to influence decisions of the City Attorney. This definition is broader for those individuals that are defined as a "high level official."

#2402

OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM

ATTORNEY

Name: June Maginick

Date of Request: 10-5-15

City Attorney Branch/Section: Criminal - Harbor

Outside Title/Position: member of Board of Directors

Outside Employer Name and Address: Alfred Jewish Community Center
3801 E. Willow St.

Number of hours per week: 3 per month

Long Beach CA 90815

Outside Work Schedule days/times: 7-9 PM 3rd Wed of month

Type of Work: Volunteer

Phone Number: [REDACTED]

Start and End Date: 9-27-15 ~~7-20-16~~ 9/27/16

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Yes No

1. Whether the payment or the services for which the payment would be received creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

☐ ☒

2. Whether the payment or services for which the payment would be received involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;

☐ ☒

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

☐ ☒

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject, directly or indirectly, to the control, inspection, review, audit or enforcement of any other official of his or her agency;

☐ ☒

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

☐ ☒

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

☐ ☒

7. Are any issues of municipal law involved? If so, describe: _____

☐ ☒

8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

☐ ☒

9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____

☐ ☒

APPROVED BY:

[Signature]

Date: 10-7-15

Supervisor

[Signature]

Date: 10/8/2015

Branch Chief

[Signature]

Date: 10-13-15

Chief of Staff

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.9 B 1 This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, or a lobbyist, lobbying firm, or lobbyist employer who seeks to influence decisions of the City Attorney. This definition is broader for those individuals that are defined as a "high level official."

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Vdl

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM**

Name: FRANK OROZCO JR. Attorney Date of Request: 8/19/2015*

City Attorney Branch/Section: CIVIL / PUBLIC FINANCE Outside Title/Position: ADJUNCT PROFESSOR

Outside Employer Name and Address: WHITTIER LAW SCHOOL Number of hours per week: 3

3333 HARBOR BLVD COSTA MESA Outside Work Schedule days/times: WED 6-9PM
CA Phone Number: [REDACTED]
92626

Type of Work: TEACHING Start and End Date: 8/17/15 12/15/15

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Yes No

1. Whether the payment or the services for which the payment would be received creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; ☐ ☒
2. Whether the payment or services for which the payment would be received involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official; ☐ ☒
3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; ☐ ☒
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject, directly or indirectly, to the control, inspection, review, audit or enforcement of any other official of his or her agency; ☐ ☒
5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. ☐ ☒
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. ☐ ☒
7. Are any issues of municipal law involved? If so, describe: _____ ☐ ☒
8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____ ☐ ☒

9. Will you receive any remuneration for your employment? If so, list the approximate amount: ☒ ☐

TRD BY WHITTIER COLLEGE BUDGET

APPROVED BY:

Beverly A Cook

Supervisor

Date: 8/19/2015

[Signature]
Branch Chief

Date: 8/25/15

[Signature]
Chief of Staff

Date: 8/25/15

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.9 B 1 This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, or a lobbyist, lobbying firm, or lobbyist employer who seeks to influence decisions of the City Attorney. This definition is broader for those individuals that are defined as a "high level official."

* PLEASE NOTE THIS REQUEST WAS ORIGINALLY SUBMITTED ON 6/25/2015
AND SUBSEQUENTLY LOST.

✓

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY**

Name: Richard Tom

Date of Request: 6/22/2015

City Attorney Branch/Section: Deputy Legal

Outside Title/Position: Planning Commissioner

Outside Employer Name and Address: Division

Number of hours per week: 3

City of South Pasadena

Outside Work Schedule days/times: Evenings

1500 Mission St., S.P. CA 91030

Phone Number: [REDACTED]

Type of Work: Volunteer

Start and End Date: February 2015 - December 2017

7/13/15 - 7/13/16

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Yes No

1. Whether the payment or the services for which the payment would be received creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

☐ ☒

2. Whether the payment or services for which the payment would be received involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;

☐ ☒

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

☐ ☒

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject, directly or indirectly, to the control, inspection, review, audit or enforcement of any other official of his or her agency;

☐ ☒

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

☐ ☒

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

☐ ☒

7. Are any issues of municipal law involved? If so, describe: Service on City Commission

☒ ☐

8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

☐ ☒

9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____

☐ ☒

APPROVED BY:

[Signature]
Supervisor

Date: 6/25/15

Branch Chief

Date: _____

[Signature]
Chief of Staff

Date: 7/9/15

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.9 B 1 This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, or a lobbyist, lobbying firm, or lobbyist employer who seeks to influence decisions of the City Attorney. This definition is broader for those individuals that are defined as a "high level official."

Employee should consult with the counsel for South Pasadena Planning Commission to determine his obligations, if any, regarding refusal on matters involving City of CA, if any.

3838

vdl

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY**

Name: Melanie Torry

Date of Request: 10/12/15

City Attorney Branch/Section: LADWP Water
Environment

Outside Title/Position: Associate Leadership
Board Member

Outside Employer Name and Address:

Number of hours per week: a few hours a
quarter

Public Counsel

Outside Work Schedule days/times: varies

610 S. Ardmore Ave, LA, CA 90005

Phone Number: [REDACTED]

Type of Work: Pro Bono Legal Work/
Participation in Board Activities

Start and End Date: 10/13/15 - 10/13/16

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Yes No

1. Whether the payment or the services for which the payment would be received creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

☐ ☒

2. Whether the payment or services for which the payment would be received involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;

☐ ☒

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

☐ ☒

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject, directly or indirectly, to the control, inspection, review, audit or enforcement of any other official of his or her agency;

☐ ☒

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

☐ ☒

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

☐ ☒

7. Are any issues of municipal law involved? If so, describe: _____

☐ ☒

8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

☐ ☒

9. Will you receive any remuneration for your employment? If so, list the approximate amount: _____

☐ ☒

APPROVED BY:

Supervisor

Date: 10/13/15

Date: _____

Branch Chief

Chief of Staff

Date: 10/13/15

*If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.9 B 1 This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, or a lobbyist, lobbying firm, or lobbyist employer who seeks to influence decisions of the City Attorney. This definition is broader for those individuals that are defined as a "high level official."

Lamm

**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY**

Name: Tracy Webb

Date of Request: 7/9/15

City Attorney Branch/Section: Family Violence

Outside Title/Position: Adjunct professor

Outside Employer Name and Address:
University of Southern California
3720 S. Flower St LA 90089

Number of hours per week: 6

Outside Work Schedule days/times: Tues Evenings 5-8 *

Phone Number: [REDACTED]

Type of Work: Teaching - Domestic Violence +
Child Abuse

Start and End Date: 9/1/15 - 8/31/16

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Yes No

1. Whether the payment or the services for which the payment would be received creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain; ☐ ☒
2. Whether the payment or services for which the payment would be received involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official; ☐ ☒
3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income; ☐ ☒
4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject, directly or indirectly, to the control, inspection, review, audit or enforcement of any other official of his or her agency; ☐ ☒
5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient. No USC work during work hours. * ☐ ☒
6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City. ☐ ☒
7. Are any issues of municipal law involved? If so, describe: _____ ☐ ☒
8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____ ☐ ☒
9. Will you receive any remuneration for your employment? If so, list the approximate amount: \$7,000 per course ☒ ☐

APPROVED BY:

Anna Edmunda
Supervisor

Date: 7/30/15

[Signature]
Branch Chief

Date: 8/6/2015

hmk

Date: 8/7/15

Chief of Staff

"If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.9 B 1 This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action which would have a direct material financial effect on that person, or a lobbyist, lobbying firm, or lobbyist employer who seeks to influence decisions of the City Attorney. This definition is broader for those individuals that are defined as a "high level official."

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**OFFICE OF THE CITY ATTORNEY
OUTSIDE EMPLOYMENT APPROVAL FORM
ATTORNEY**

For: OSCAR WINSLOW

Date of Request: 8-18-2015

Branch/Section: AIRPORT

Title: ATTORNEY

Employer Name: SELF

Number of hours per week/month: 10

Address: HOME OFFICE

Phone Number: _____

Type of Work: FAMILY LAW FIRM

Start Date: 10-1-2015

End Date: ~~CONTINUOUS~~

10-1-2016

ALL OUTSIDE EMPLOYMENT MUST BE RENEWED ON AN ANNUAL BASIS

Factors to Consider

Yes No

1. Whether the payment or the services for which the payment would be received creates the appearance of or involves actual use of public office or employment or the time, facilities, equipment or supplies of the official's agency, for private gain;

☐ ☒

2. Whether the payment or services for which the payment would be received involves the acceptance by the official of any money or other consideration from anyone other than his or her agency for the performance an act which the official, if not performing such act for the outside source of income, would be required or expected to render in the regular course or of his or her duties as a City official;

☐ ☒

3. Whether the City official is in a position to make, to participate in making, or to influence a potential governmental decision that could foreseeably have a material financial effect on the source of income;

☐ ☒

4. Whether the payment or services for which the payment would be received involves the performance of any act in other than an official capacity which may later be subject, directly or indirectly, to the control, inspection, review, audit or enforcement of any other official of his or her agency;

☐ ☒

5. Whether the services involve such time demands that would render the official's performance of his or her official duties less efficient.

☐ ☒

6. Whether the outside services might result in conflicts between the City and an outside client that will hinder the official's services to the City.

☐ ☒

7. Are any issues of municipal law involved? If so, describe: _____

☐ ☒

8. Are you representing a person or entities in a proceeding where you will be taking a position adverse to another municipality? If so, describe: _____

☐ ☒

9. Will you receive any remuneration for your employment? If so, list the approximate amount:

☒ ☐

\$150-\$400

APPROVED BY:

[Signature]

Date: 8-18-15

Date: _____

Supervisor

Branch Chief

Date: 8-19-15

Date: _____

Chief Deputy COS

Chief Financial Officer

"If the employment is with a "restricted source," you must also obtain approval from the Ethics Commission. LAMC §49.5.9 B 1 This includes anyone who does or seeks to do business with the City Attorney, anyone who has attempted to influence you in a legislative or administrative action, which would have a direct material financial effect on that person, or a lobbyist, lobbying firm, or lobbyist employer who seeks to influence decisions of the City Attorney. This definition is broader for those individuals that are defined as a "high level official."